FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, April 11, 2011 Board of Education Conference Room 67-71 Ridgedale Avenue

MINUTES 6:30 p.m.

<u>Mission Statement</u>: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

<u>Assistance for persons with disabilities</u> for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 <u>et seq</u>., adequate notification of this meeting has been provided by advertising in the <u>Morristown Daily Record</u> and the <u>Madison-Florham Park Eagle</u>. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	Х	
Mr. Gaffney (John)	Х	
Mrs. Haynes (Marianne)	Х	
Mrs. Michalowski (Linda)	Х	
Mr. Montuore (Patrick)		Х
Dr. Carollo (John)	Х	
Mr. DeCoursey (Kevin)	Х	

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, <u>N.J.S.A.</u> 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Mr. Gaffney motioned to convene the Executive Session. Said motion was seconded by Mrs. Tobias and carried by unanimous vote.

Motion was made by Mr. Gaffney to adjourn the Executive Session and reconvene the Regular Meeting at 7:01 pm. Said motion was seconded by Dr. Carollo and passed by unanimous vote.

In attendance: District Administrators. There were no members of the general public.

SUPERINTENDENT'S REPORT

- Dr. Ronzitt reported the district's enrollment is currently 1033 students.
- Dr. Ronzitti reported that the following drills were conducted since the last regular board
- meeting. RMS 2/7 Fire Drill, 2/18 Active Shooter BLK – 2/7 Fire Drill, 2/23 Shelter in Place, 2/24 Bomb Threat BWD – 2/17 Fire Drill, 2/23 Evacuation Drill
- Dr. Ronzitti stated that there has been no communications regarding school district consolidation.
- Dr. Ronzitti congratulated the winners of the district recycling contest; Briarwood the classes of Mrs. Palmisano, Mrs. Phillips and Miss Califati; Brooklake the classes of Mrs. Karl, Miss Fellipello and Mrs. Franklin; Ridgedale students Megan Lucas, Samantha Lewis and Jenna Pizzi. Dr. Ronzitti thanked Mr. DeCoursey and the firm of O'Toole and Couch again for their donation of \$300.00 toward the event.
- Dr. Ronzitti stated that he had been selected to participate to examine the clinical practice of student teachers as part of a task force established by the State of New Jersey Department of Education.
- Dr. Ronzitti stated that the district's transportation fleet had its semi-annual inspection by the NJMVC today. All vehicles passed inspection. Dr. Ronzitti praised the maintenance work of the Hanover Park Regional High School District and the wonderful shared service relationship.

PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no members of the general public in attendance.

COMMITTEE REPORTS

Policy- Dr. Carollo stated the committee had not met since the last public meeting. Curriculum- Mrs. Tobias stated that the committee has not met since the last meeting. Personnel- Dr. Carollo stated that the committee had not met since the last public meeting. Finance/Facility- Mr. Gaffney stated that the committee had not met since the last public meeting.

Transportation – Mrs. Haynes stated that the committee has not met since the last meeting. H.P.R.H.S Articulation- Mrs. Tobias stated the Hanover Park Regional High School District presented their proposed 2011-12 budget at their last meeting. Proposed tax increase for Florham Park Residents is \$2.00 on a home assessed at \$350,000.00

POLICY

1.	Approve the r	ninutes of the February 21, 2011 Regul	ar Board Mee	ting. (Doc. PL1)
	Motion; JC	Second; JG	6 yes, 0 no	
2.	Approve the r	ninutes of the February 21, 2011 Execu	tive Session.	(Doc. PL2)
	Motion; JC	Second; JG	6 yes, 0 no	
3.	Approve the r	ninutes of the February 28, 2011 Specia	al Board Meet	ing. (Doc. PL3)
	Motion; JC	Second; JG	6 yes, 0 no	
4.	Approve the r	ninutes of the February 28, 2011 Execu	tive Session.	(Doc. PL4)
	Motion; JC	Second; JG	6 yes, 0 no	
5.	Approve the r	ninutes of the March 22, 2011 Regular I	Board Meeting].
				(Doc.PL5)
	Motion; JC	Second; JG	6 yes, 0 no	

6. Approve the minutes of the March 22, 2011 Executive Session.

(Doc. PL6)

Motion; JC Second; JG

6 yes, 0 no

PERSONNEL

1. Approve Stephanie Phipps, Part-Time Staff Assistant from 4.5 hours to 3.9 hours in Briarwood Elementary School, effective March 22, 2011.

Motion; JC Second; JT 6 yes, 0 no

2. Approve the following substitute teachers for the 2010-2011 School Year:

Kayla Kays Andrea French Kara Pagan

Motion; JC Second; JT

6 yes, 0 no

3. Approve posting for the following positions for the 2011 Extended School Year Program (ESY11):

CST-ESY Summer 2011 Positions:

1-Psychologist (not to exceed15 Days	POSITION	DAYS
1-Social Worker(not to exceed10 Days1-Spec.Ed/Behaviorist(not to exceed10 Days	1-Psychologist 1-Psychologist 1-Social Worker 1-Spec.Ed/Behaviorist	(not to exceed15 Days) (not to exceed15 Days) (not to exceed15 Days) (not to exceed10 Days) (not to exceed10 Days) (not to exceed 5 Days)

ESY 2011 Teacher and Staff Positions:

POSITION	DAYS
Teacher(s)	(5.5 hours/day 30 Days)
Teacher(s)	(3.0 hours/day 30 Days)
Staff Assistant(s)	(5.5 hours/day 30 Days)(AM/PM Bus for sec. Students)
Staff Assistant(s)	(4.0 hours/day 30 Days)
Staff Assistant(s)	(3.0 hours/day 30 Days)
Speech/Language	(4.0 hours/day 30 Days)
Speech/Language	(2.0 hours/day 12 days) (Out of District Services)
Nurse	(5.5 hours/day 30 Days)
Occupational Therapy	(4.0 hours/day 30 Days)
Physical Therapist	(4.0 hours/day 10 Days)

ESY 2011 Bus Aide Positions:

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POSITIONDAYSStaff Assistant(s) -Bus Aide(s)(6.0 hours/day 30 days)

Motion; JC Second; JT

6 yes, 0 no

4. Approve the following 2010-2011 student teaching and volunteer assignments:

<u>Student / College</u> Louis Castano Montclair State University	<u>Purpose</u> Student Teaching	<u>Co-op Teacher</u> Lisa DeFonte Grades 6-8	<u>Dates</u> OctDec. 2011
Lauren Faugno College of Saint Elizabeth	Student Teaching	Vincent Marchese Grades 6-8	9/12/11-3/9/12
Kyle O'Neill College of Saint Elizabeth	Student Teaching	Camille Abdy Grades 6-8	9/12/11-3/9/12
Elizabeth Venegas College of Saint Elizabeth	Student Teaching	Brenda Cochario Grades 6-8	10/17/11-5/5/12
Arielle Samra College of Saint Elizabeth	Student Teaching	Brian McParland Grades 6-8	9/12/11-3/9/12
Jaclyn Hohwald College of Saint Elizabeth	Student Teaching	Cheryl Sproul Grades K-2 Kathleen McAllen Grade 3-5	9/12/11-5/5/12
Amandalynn Glucksman College of Saint Elizabeth	Student Teaching	Susanna Rotella Grades K-2 Maria Agnellino Grades 3-5	9/12/11-5/5/12
Chris Leong Hanover Park Regional H.S.	Volunteer Assign.	Brian Silkensen Jessica Berhang	4/12/11-6/20/11
Motion; JC Second; JT		6 yes, 0 no	

5. Approve Brenda McNeil, Third Grade Teacher, Maternity Leave Replacement, Brooklake School, at BA Step 1 (\$46,000.00) no benefits effective April 15, 2011 - June 30, 2011.

Motion; JC Second; JT 6 yes, 0 no

 Approve extending the maternity leave of absence for Jordan Summer Watkins, Technology, Brooklake Elementary School, effective September 1, 2011-June 30, 2012, with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence without pay, consistent with the terms of the Family Medical Leave Act.

Motion; JC Second; JT

6 yes, 0 no

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7. Approve Joseph DeFillippes as sub custodian and sub bus driver (pending completion of CDL passenger endorsement requirements).

Motion; JC Second; JT

6 yes, 0 no

8. Approve the following Summer Maintenance/Custodial Staff:

<u>Name:</u> Malcolm MacNaught Conor DeCoursey	Position: Painter Painter		
<u>Name:</u> Kelly Gaffney Eamonn Gaffney Philip Infantolino Samuel Cavazos Jordan Pereira Luke McNally Anthony D'Arcangelo	Position: Custodial Custodial Custodial Custodial Custodial Custodial Custodial	<u>Name:</u> Devin Carter Sean Bozzi Nicholas Falcone Peter Christ Joseph Jannicelli Connor Duff	Position: Custodial Custodial Custodial Custodial Custodial Custodial

Motion; JC Second; JT 4 yes, 0 no Mr. DeCoursey abstained on Conor DeCoursey, Mr. Gaffney abstained on Kelly and Eamonn Gaffney.

9. Approve the revised maternity leave of absence for Jill Alcuri, 3rd grade teacher, Brooklake Elementary School, effective April 26, 2011-September 1, 2011, with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence without pay, consistent with the terms of the Family Medical Leave Act.

Motion; JC Second; JT

6 yes, 0 no

10. Accept with regret the resignation of Laura Domingues, Science Teacher, Ridgedale Middle School, effective 7/1/11.

Motion; JC Second; JT

6 yes, 0 no

11. Approve ratification of the salary guides applicable to those positions recognized in the Florham Park Education Association and as part of the memorandum of agreement between the Florham Park Education Association and the Florham Park Board of Education for the period 7/1/2010-6/30/2013.

Discussion: Dr. Carollo recognized Mr. DeCoursey, Mr. Montuore and Mrs. Michalowski and thanked them for all of their time and dedication to the process of negotiations.

Motion; JC Second; JT

5 yes, 0 no, 1 abstain(MH)

CURRICULUM

1. Approve the following placements for the 2011-2012 School Year in accordance with Board Policy #5118, and contractual agreement between the Florham Park Board of Education and the Florham Park Educational Association:

M.D. T.P.

Motion; JT Second; JG

FINANCE

1. Authorize the Business Administrator/Board Secretary to pay bills and claims through February 28, 2011.

(Doc. F1)

6 yes, 0 no

Invoices 2/1-2/28/11 Payroll 2/15/11 FICA 2/15/11 Payroll 2/28/11 FICA 2/28/11	<pre>\$ 520,058.88 \$ 449,451.75 \$ 34,189.06 \$ 439,550.53 \$ 33,432.48</pre>	
TOTAL	<u>\$1,476,682.70</u>	
Motion; JG Second;	JC	6 yes, 0 no
2. Accept the following Dis	trict financial reports:	
Board Secretary's (A148) R February 2011.	eport for the Month of	Business Administrator/ Board Secretary (Doc. F2)
Treasurer's (A149) Report f February 2011	or the Month of	Business Administrator / Board Secretary (Doc. F3)

Motion; JG Second; JC 6 yes, 0 no

3. Approve the transfers for February 2011 in the amount of \$15,801.92.

(Doc. F4)

Motion; JG Second; JC 6 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
Α	Charles Murray	Special Ed Teacher	Workshop	3/11/11 & 3/12/11	N/A	Local
В	Lisa Van Way	Teacher	Workshop	2/22/11	N/A	Local
С	Daria Avanzato	Teacher	Workshop	2/22/11	N/A	Local
D	Brian Silkensen	Teacher	Workshop	2/24/11 & 2/25/11	N/A	Local
Ε	Gina Cicarelli	District PT	Workshop	3/1/11	\$199.00	Local
F	Danielle Manger	OT	Workshop	3/1/11	\$199.00	Local

Motion; JG Second; JC

6 yes, 0 no

5. BE IT RESOLVED, that the Florham Park Board of Education certify, that as of February 28, 2011 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; JG Second; JC

6 yes, 0 no

 BE IT RESOLVED, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of February 28, 2011, pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JG Second; JC

6 yes, 0 no

7. Approve Emerald Health Care Services to provide substitute nursing services for the remainder of the 2010-2011 school year.

Motion; JG Second; JC

6 yes, 0 no

8. Approve cancellation of the following outdated "stale" checks from FY10 and subsequent recording of miscellaneous revenue in FY11.

#19445	\$ 68.33
#19451	\$ 90.00
#19472	<u>\$ 884.00</u>
	\$1,042.33

Motion; JG Second; JC

6 yes, 0 no

9. Approve contracting Mrs. Brook Nisivoccia to provide staff training at Magic Kingdom Day School at an amount not to exceed \$1,077.00 funded through the FY11 NCLB Grant.

Motion; JG Second; JC

6 yes, 0 no

FACILITIES

1. Approve the following facility requests:

a.Starting Five Basketball b.PTA-8 th Grade Dance Meeting c.Morris Magic Basketball d.Florham Park Police e.Florham Park Jaycees	RMS Gym RMS Library RMS Gym RMS Auditorium RMS Gym/ Front Lawn	March 2011 March 21, 2011 March & May-2011 March 27, 2011 April 16, 2011
f.Financial Educators Network	RMS	May 17-19, 2011
g.PTA Track Program	RMS Front Lawn	April-June-2011
h.Girl Scout Troop	BKL	February-2011
i.KSK Youth Basketball Tourn.	BKL/RMS Gym	May-2011
j.No Idea Sports	BWD Gym	March-2011
k.Florham Park Rec	RMS/BWD Fields	April-August-2011
I.Garden State Basketball	RMS/BKL Gyms	April 2011
m.Hoop Heaven Basketball	BKL Gym	April 2011
n.People to People Program	RMS Gym	June 2011

Motion; JG Second; JT

6 yes, 0 no

TRANSPORTATION

- 1. Approve the scheduling of the field trip for Brooklake Elementary School, grade 5 to the Ridgedale Middle School, Florham Park, NJ.
- 2. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to A.J. Meerwald Ship, Port Norris
- 3. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to Morris County College, Randolph, NJ.

- 4. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to Pompeii: The Exhibit Times Square, NY, NY.
- 5. Approve the scheduling of the field trip for Ridgedale Middle School, grades 7-8 to Mennen Arena, Morris Township, NJ.
- 6. Approve the scheduling of the field trip for Ridgedale Middle School, grade 8, to Washington, DC.
- 7. Approve the scheduling of the field trip for Briarwood Elementary School, grades K-2, to Brooklake Elementary School, Florham Park, NJ.
- 8. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8, to Wynwood Brookdale Senior Living, Florham Park, NJ.
- 9. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8, to New Providence Middle School, New Providence, NJ.

Motion; MH Second; JG

6 yes, 0 no

OLD BUSINESS

NEW BUSINESS

COMMUNICATIONS:

CORRESPONDENCE: Mr. DeCoursey stated he received a thank you letter from Mrs. Palmisano's class who were one of the recycling grant winners. Mr. DeCoursey congratulated the class again and thanked them for the kind gesture.

ADJOURNMENT

Move to adjourn the meeting at 7:17p.m

6 yes, 0 no

Respectfully Submitted,

Mr. John Csatlos Business Administrator/Board Secretary